

# OFFICE 365 STANDALONES (Incl. Business Offers)

Application	Product	Per User/Month	Description
Exchange	Exchange Online Kiosk	\$2	2GB email, calendar
	Exchange Online Plan 1	\$4	50 GB Email, calendar, personal archive, eDiscovery, AV/AS, team mailboxes
	Exchange Online Plan 2	\$8	Unlimited archive, voicemail, advanced archiving, data loss prevention
	Exchange Online Archiving	\$3	Legal hold and compliance
OneDrive	OneDrive for Business Plan 1	\$5	1 TB cloud storage; editing with Office Online
	OneDrive for Business Plan 2	\$8	Unlimited cloud storage; editing with Office Online, DLP, Rights Management, eDiscovery/Legal Hold
SharePoint	SharePoint Online Plan 1	\$5	Collaboration with sites, drag and drop, team mailboxes, 1 TB OneDrive for Business Storage
	SharePoint Online Plan 2	\$10	Forms, Data visualization, Access/Excel/Visio Services, eDiscovery, Compliance, PowerView, 1-5 TB <sup>2</sup> OneDrive for Business Storage
Skype for Business	Skype for Business Online Plan 1	\$2	Presence, instant messaging, and peer-to-peer voice and video, Skype federation
	Skype for Business Online Plan 2	\$5.50	Skype for Business Meetings, multi-view video, Skype for Business Room Systems
Visio	Visio Online Plan 1	\$5	Subscription for basic web-based diagramming capability with 2GB of storage
	Visio Online Plan 2	\$15	Subscription of advanced diagramming capabilities, including integration with other Office solutions (Excel, Skype for Business)
Project	Project Online Essentials	\$7	Basic Project offerings allowing workers to update tasks, issues, and risks and submit timesheets
	Project Online Professional	\$30	Includes Project Online Essentials offerings plus desktop client, scheduling and costing, manage resources, and cloud publishing
	Project Online Premium	\$55	Includes Project Professional offerings plus portfolio selection and optimization, demand management, and reporting
Storage	Office 365 Extra File Storage	\$0.2/GB	Additional 1GB of storage for SharePoint Online or OneDrive for Business
Advanced Security	Advanced Threat Protection Office 365	\$2	Secure attachments and URLs with Advanced Threat Protection
	Office 365 Cloud App Security	\$3	Gives greater visibility and control over Office 365 environment
Advanced Analytics	MyAnalytics	\$4	Individual & team insights with MyAnalytics
	Power BI Pro	\$10	Live business analytics & visualization in one place with Power BI Pro
	Advanced Compliance	\$8	Advanced Data Governance, Advanced eDiscovery, Customer Lockbox, and Customer Key
Voice in the Cloud	Phone System	\$8	Call management in the cloud
	Audio Conferencing	\$4	Unlimited audio conferencing – tolled calls + domestic unlimited
	Calling Plan	\$12	Unlimited Domestic Calling

# Office 365 Business + Enterprise Plans

		Business				Enterprise						
		Microsoft 365 Apps (for Business)	Business Basic	Business Standard	Business Premium	Microsoft 365 Apps (for Enterprise)	Microsoft 365 F1	Office 365 F3	Microsoft 365 F3	E1	E3	E5
	Estimated retail price per user per month \$USD (with annual commitment)	\$8.25	\$5.00	\$12.50	\$20.00	\$12.00	\$2.25	\$4	\$8	\$8.00	\$20.00	\$35.00
Standard Services	Install Office on up to 5 PCs/Macs + 5 tablets + 5 smartphones per user	●	●	●	●	●					●	●
	Access to Office apps and documents from all major smartphones and iPad	●	●	●	●	●	●	●	●		●	●
	OneDrive for Business – personal online document storage	1 TB	1 TB	1 TB	1 TB	1 TB			2 GB	1 TB	Unlimited	Unlimited
	Office Mobile Apps – Create/edit rights for online versions of core Office apps	●	●	●	●	●	Read Only	●	●	●	●	●
	Office Online – Create/edit rights for online versions of core Office apps	●	●	●	●	●				●	●	●
	Sway for Office 365	●	●	●	●	●			●	●	●	●
	On-premises Active Directory synchronization for single sign on	●	●	●	●	●	●	●	●	●	●	●
	To-Do – Personal task management app		●	●	●				●	●	●	●
	PowerApps and Flow		●	●	●			●	●	●	●	●
	Team collaboration & internal portals (SharePoint), Internal social networking (Yammer)		●	●	●		●	●	●	●	●	●
	Email - contacts, shared calendars (Exchange)		50 GB	50 GB	50 GB	50 GB		●	●	50 GB	100 GB	100 GB
	Microsoft Teams – Conferencing, meetings, IM/presence, chat-centered workspace		●	●	●		●	●	●	●	●	●
	Outlook Customer Manager, Invoicing, Business center, Listings, Connections & MileIQ			●	●							
	Microsoft Stream				●		Only View	Only View	Only View	●	●	●
Advanced Services	Use rights for on-premise servers (Exchange, SharePoint)								●	●	●	
	Legal compliance & archiving needs for email – archiving, eDiscovery, mailbox hold									●	●	
	Information protection – message encryption, rights management, data loss prevention				●					●	●	
	Enterprise Voice w/Teams for Business (on-prem only)										●	
	Office 365 Cloud App Security, Advanced Compliance, Advanced Threat Protection, Threat Intelligence				●						●	
	Data analytics and visualization (Power BI Pro), end user and team analytics (MyAnalytics)										●	
	Phone System, Audio Conferencing										●	

# Microsoft 365 Packages

Microsoft 365 Packages		M365 Business Premium \$20/u/m	M365 F3 \$8/u/m	M365 E3 \$32/u/m	M365 E5 \$57/u/m
Operating System Edition	Windows Enterprise		•	•	•
	Windows Business	•			
Office Applications	Word, Excel, PowerPoint, OneNote, OneDrive, Publisher, Access – Full Version of Applications	•		•	•
	Online Office Applications	•	•	•	•
Email & Calendar	Outlook, Exchange Online	•	•	•	•
Chat-based Workspace	Microsoft Teams	•	•	•	•
Schedule & Task Management	Power Apps and Flow	•	•	•	•
Voice, Video & Meetings	Skype for Business	•	•	•	•
	Audio Conferencing, Phone System				•
Social & Internet	SharePoint & Yammer	•	•	•	•
Threat Protection	Microsoft Advanced Threat Analytics, Windows Defender Antivirus, Device Guard		•	•	•
	Office 365 Advanced Threat Protection	•			•
	Windows Defender Advanced Threat Protection, Azure Advanced Threat Protection, O365 Threat Intelligence				•
Identity & Access Management	Azure Active Directory Plan 1, Windows Hello, Credential Guard and Direct access	•	•	•	•
	Azure Active Directory Plan 2, Identity Protection, Microsoft Cloud App Security, Access Reviews				•
Device & App Management	Microsoft Intune	•	•	•	•
	Windows AutoPilot, Fine Tuned User Experience, and Windows Analytics Device Health		•	•	•
Information Protection	Windows Information Protection, BitLocker & Azure Information Protection Plan 1	•	•	•	•
	Office 365 Data Loss Prevention			•	•
	Azure Information Protection Plan 2, Microsoft Cloud App Security, O365 Cloud App Security				•
Advanced Compliance	Advanced eDiscovery, Customer Lockbox, Advanced Data Governance				•
Analytics	Delve			•	•
	Power BI Pro, MyAnalytics				•